

No.509/03/(i)2010-11/I&PA
Government of India
Ministry of New and Renewable Energy
(Information & Public Awareness Division)

Block No.14, CGO Complex,
Lodi Road, New Delhi-110003
Dated: 26/04/2010

To

The Pay and Accounts Officer,
Ministry of New and Renewable Energy,
New Delhi-110003.

Subject:- Sanction of the Scheme for "Seminar & Symposia" on New and Renewable Energy during the year 2010-2011.

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Sir,

I am directed to convey the sanction of the President of India to the implementation of the "Seminar & Symposia" during the year 2010-2011 at a total outlay of Rs. 1.00 Crore (Rupees One Crore only). The details of the programme component, implementation methodology, financial assistance, release of funds and monitoring mechanism have been given in the Appendix.

2. The objective of the scheme is to provide a forum to professionals, policy-makers, industry, non-government organization (NGO) and other groups of the society to share knowledge and experience on various aspects of renewable energy.

3. Each proposal will be examined and concurred to by Integrated Finance Division of the Ministry, on case to case basis.

4. The expenditure for implementation of the scheme will be met out of the budget provision of Rs. 1.00 Crore (Rupees One Crore Only), as given hereunder:-

<u>Head of Account</u>	<u>Description</u>	<u>Allocated Amount</u>
'2810'	The expenditure is debitable to Demand No. 67, Ministry of New and Renewable Energy, Major Head '2810' New and Renewable Energy, 00-105-Supporting Programmes, 01-Information, Publicity and Extension, 01-Information, Education and Communication, 03.01.31-Grants in aid for the year 2010-2011 (PLAN).	Rs. 01.00 Crore

5. These issues in exercise of delegated powers of this Ministry and with the concurrence of Integrated Finance Division vide Diary No. IFD/81/2010 dated 19/04/2010.

Yours faithfully,

(Bhanu Surender)
Under Secretary to the Government of India
Tele: 24360707/Ext. 1907
FAX: 011-24362288

Copy for information and necessary action :-

1. All Heads of State Nodal Agencies.
2. AS&FA, MNRE.
3. Joint Secretary (Administration)/ JS (HK)/All Group Heads.
4. PS to Minister of New and Renewable Energy/ PSO to Secretary, MNRE.
5. Director (I&PA)/Director (Finance)/Director (P&C)/COA./US(Finance).
6. PAO/Cash Section, MNRE.
8. All Regional Offices, MNRE.
9. Director of Audit (C.W & M), Special Cell, New Delhi.
10. Guard File/Spare copies (5)

APPENDIX

1.0 Introduction:

Seminar & Symposia on renewables for the purpose of the scheme means all such events, which requires interaction for a particular purpose, addressing one and/or more issues relating to renewable energy development in various forms including seminars, symposia, workshop, conference, colloquium, brain-storming, round-table, stake-holder consultation, etc.

2.0 Background:

Ministry, since its inception, has been providing support for organizing workshops, seminars and conferences etc through various organizations. These events helped in providing inputs for programme developments, feedback on existing programmes, and provide a forum to professionals, students, policy-makers, managers, economists and industry representatives, etc., to interact and share their views on the promotion and propagation of renewable energy.

3.0 Objective:

The objective of the scheme is to provide a forum to professionals, policy-makers, industry, non-government organization (NGO) and other groups of the society to share knowledge and experience on various aspects of renewable energy.

4.0 Eligibility Criteria:

Under the scheme, financial assistance is provided to organization for seminars & symposia on identified thrust areas related to renewables or any emerging area impinging on technology, innovation with regard to renewables. The generic eligibility criteria is as under.

- (i) Any recognized academic / research institution, industry/ industry confederation or Government Department / Government undertaking etc., having at least 3 years experience of working in renewable related subjects.
- (ii) Any registered voluntary / professional organization / Trust etc., having proven credential, and experience in renewable field and registered under the Societies Registration Act.
- (iii) Any voluntary / professional organization or academic / research institution / science centre or Government Department actively involved in the field of renewable energy for a period of at least three years and having developed considerable expertise and excellent track record of working in this area.
- (iv) The Proposal should have focus on topics relating to the main theme as renewable energy or covered as a major component of the event. Further, the organization should have in-house expertise in that subject area.

5.0 Procedure for applying:

The eligible applicant should submit their application three months in advance in the prescribed format [Annexure-I] through the Head of their organization / Registrar in case of universities to the US (Seminar & Symposia), Ministry of New & Renewable Energy (MNRE), Paryavaran Bhawan, CGO Complex, Lodi Road, New Delhi-110003. In cases where the application is submitted after stipulated time schedule, reason for the same would need to be provided. The format can be either obtained from the Ministry or down loaded from the website of the Ministry.

6.0 Approval Process:

The application will be first examined by the Programme Division in the Ministry whether the information furnished is in the standard format or not and is complete in all respects. Thereafter, the proposal(s) shall be examined inter-alia taking into consideration the following aspects:-

- (i) Relevance of the event in furthering the cause of renewable.
- (ii) Credential and standing of the institution / organization.
- (iii) Grant received by the applicant organization under this programme during the financial year in which the proposed event falls.
- (iv) Application from Government Department / undertaking / academic / research institution has been duly forwarded by Head of the institution; and
- (v) Submission of audited statement of expenditure, utilization certificate etc., if any, relating to previous grant(s) under this scheme received by the applicant organization from MNRE.

7.0 Funding Pattern:

Financial assistance is only for organizational expenses of the proposed event and not for capital items like construction, equipment, automation etc. The indicative funding pattern is as under:

S. No.	Category – Event Level	Maximum Central Financial Assistance (Rupees)	
		Renewable Energy as a component of the event	Renewable Energy as energy event
01.	State	50,000	1,00,000
02.	National	1,00,000	2,00,000
03.	International	2,00,000	4,00,000

The quantum of Central Financial Assistance (CFA) for Seminar & Symposia may be more depending upon the location and level of importance of the concerned event.

MINISTRY OF NEW & RENEWABLE ENERGY

Performa for applying for CFA for organizing National / International Seminar/ Symposium/ Conference in the field of New and Renewable Energy

1. Theme and type (National / International) of the Seminar / Symposium /Conference:
2. Dates and Venue (complete address) of the Seminar /Symposium / Conference:
3. Name and address of the Organizing Institute:
4. Names of Chairman and Members of the Organizing Committee for the Seminar, if any:
5. Status of the Organizing Institution :
(Registered Society, University, IIT, etc.)
6. In the case of Registered Society applying for the :
grant from MNRE for the first time, a copy each of the following may be enclosed
 - a) Registration Certificate
 - b) Memoranda of Association
 - c) By-Laws
 - d) Audited Statement of Accounts of the previous year
7. Designation of the official empowered to receive financial grants:
8. Broad details of estimates of Expenditure for the Seminar as under
(Please attach statement)
 - (a) Pre-Conference Printing (announcements, abstracts, etc.):
 - (b) T.A. / D.A. :
 - (c) Stationery:
 - (d) Secretarial Assistance :
 - (e) Publication of Proceedings:
 - (f) Any other item, (please specify):
9. Estimate of expenditure on publication of the proceedings of the Seminar:
10. Details of Income and Sources of Income:
(please attach statement giving the following)

Sources of income	Amount Committed (Rs.)	Amount Received, if any (Rs.)	Amount requested (Rs.)	Specific purpose for which grant requested (Rs.)

4

11. Details of financial assistance required:
 - (a) Sought from MNRE:
 - (b) Assistance to be provided by the organizing institution or any other agency:
 - (c) Specific purpose / activity for which grant is required:
12. Any grants received in the past from MNRE, if so, details and audited statement have been furnished:
13. The following Bank details will have to be provided for transfer of money through Electronic Clearance System (ECS):
 - (i) Name of beneficiary/Account Holder:
 - (ii) Bank Account No. :
 - (iii) Type of Account:
 - (iv) Beneficiary's Bank (Name and Address):
 - (v) Bank Code No./ (MICR) :
 - (vi) IFSC Code:
14. The details about the status of the organization:
 - (i) Autonomous bodies
 - (ii) Non-Governmental Organization
 - (iii) Co-operative Societies and Co-operative institutions
 - (iv) State Governments
 - (v) Union Territory Government
 - (vi) Others
15. (a) No. of Participants :
(List of Invitees / Participants should be attached)
- (b) How expenditures on International travel and local hospitality are proposed to be met
- (c) Number of Indian Participants to whom TA/DA is proposed to be offered:
16. If foreign participants are being invited, whether clearance of the administrative Ministry and other authorities like Ministry of Home Affairs, Ministry of External Affairs etc. for their participation obtained (copy to be attached):
17. Brief Statement of objectives of the Seminar
(e.g. to review the State of art in the subject; to formulate specific programme of action in the subject; to bring out the proceedings including papers submitted on the subject etc.),
topics to be discussed and importance of the Seminar in the national context:

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18. Details of the Technical programme for the Seminar.
Please give names of Chairman of Technical Sessions and key note speakers:
19. Brief statement on the steps you plan to take to implement the
Recommendations of the Seminar / Symposia / Conference:
20. Is this Seminar held annually?
If yes, please give a brief statement on the follow-up
of the recommendations of the Seminars held in the past 2-3 years:

IMPORTANT INSTRUCTIONS:-

- (i) The application has to be submitted with the recommendation of the Head of the Institution/Vice-Chancellor.
- (ii) Registration Certificate, Memorandum of Association, Bye-Laws etc. need to be furnished, if they were not furnished in the past to the Ministry of New and Renewable Energy.
- (iii) The application should be submitted to the Ministry at least 2-3 months in advance of holding the Seminar etc.
- (iv) In case of International Conferences, Seminars etc. necessary , clearance of Government of India will have to be obtained by the organizing institution or its administrative Ministry / Department. (A copy of such clearance will have to be attached while submitting application to this Ministry).

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